

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, NOVEMBER 11, 2014
5:30PM AT TOWN HALL
Approved Minutes**

Called to order at 5:32pm

Present: Greg Nelson, Michael Childers, Marty Curry, Jim Patterson, Ham Ross

Staff present: Pete Clark, Kristian Larsen, Lisa Potswald

Public Present: Paul Brummer, Gary Krubsack, Gene Nelson, Ron Maddich for the Chamber of Commerce

I. Public Comment A*: Paul Brummer read and submitted a letter regarding the Certified Survey Map discussed at the last Regular Town Board Meeting. After one minute he was asked to stop reading. Continued at second public comment later in the meeting.

Ron Maddich present for the Chamber and the discussion on room tax, is available to speak for that agenda item.

II. Town Administrator's Report: Presented by Pete Clark, discussion on questions regarding the Rice Street extension history from Supervisor Curry and the request for waiver of \$90,000 fee for the project. Report dated November 11, 2014 placed on file by Unanimous Consent.

Motion to move to agenda item V. G. Room/ Accommodation Tax, J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

V. Town Hall Administration

G. Room/ Accommodation Tax: Ron Maddich read a letter that had also been submitted to the Board requesting that 70% of the additional 1.5% of accommodations tax be distributed to the Chamber of Commerce as the Island's tourism entity. The Town planned on putting the 70% into a designated fund to be spent on tourism promotion and development. If the Town does not spend the funds, then they will pay the remainder to the Chamber at the end of the year. The Chamber is hoping for a Resolution from the Town that would ensure the 70% goes to them. Discussion of possibly updating the 1984 agreement with the Chamber to help clarify these issues.

Motion to return to the agenda, item III, J. Patterson/ H. Ross, 5 Ayes, Motion Carried.

III. Public Works

A. Roads

1. Foreman's Report: Presented by Foreman Kristian Larsen. Discussion also included the building of a retaining wall at Grigg's Approach to increase the size of the parking lot. Report dated October 2014 placed on file by Unanimous Consent.

2. Big Arn's Road Petition to Lay a Highway: following the public hearing on the issue, the Town Plan Commission met and discussed the issue. The TPC recommended not approving the laying of the road/ town taking it over at this time because it may create substandard lots. After all of the budget and financial discussions amongst the Town Board,

many of the Supervisors believe that the laying of the road may not be feasible this year. Thought some Supervisors are in favor of the road in general, they would like to see an estimate of the cost and be able to provide that to the property owners. Maybe bring it up again in a year when it may be better for the budget.

M. Curry moves to approve the laying of Big Arn's Road as a Town Road, no second. Motion Fails.

B. Parks: Nothing at this time.

C. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Motion to place report dated November 10, 2014 on file, H. Ross/ J. Patterson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: presented by Lisa Potswald and placed on file by Unanimous Consent.

2. A division of Lot 4 of Ashland County Certified Survey Map No. 644, Sections 28 and 29, Township 50 N, Range 3 W, owned by Elaine Nelson and being sold to Madeline Island Wilderness Preservation, Inc.: this item was taken up by the Town Board at their last Regular Town Board Meeting and they decided to refer it back to the TPC for clarification on the minimum road frontage for the newly created lot. The TPC agrees on their original decision that the newly created lot is labeled an access easement. G. Nelson states that he just wanted clarification on the issue because of the similar situation was denied in the past. Motion to approve the division of Lot 4 of Ashland County Certified Map No 644, M. Childers/ G. Nelson. Further discussion on how Planning and Zoning Administrator Potswald trusts the TPC members decision as many of the members have extensive knowledge on zoning matters. Vote: 4 Ayes, 1 Abstain (G. Nelson), Motion Carried.

B. Harbors: Nothing at this time

C. Winter Transportation

1. 2014-2015 Winter Transportation Agreement with Windsled Transportation Inc./ Madeline Island Transportation, LLC: Annual agreement with the Town of La Pointe and Windsled Transportation. Changes this year include that there is only one van, and fund contributions by each entity (Town, Madeline Island Ferry Line, and Bayfield School District) are \$10,000 this year instead of \$7,000 in past years. Motion to approve the 2014-2015 Winter Transportation Agreement with Windsled Transportation Inc. and the Town of La Pointe, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

2. Collaborative Agreement with the School District of Bayfield: Changes have been made to update the current configuration of the Winter Transportation Committee, but bulk of agreement remains the same. It has not yet been approved by the Winter Transportation Committee.

V. Town Hall Administration

A. Budget Report: Motion to accept the Budget Summary Report dated 11/10/14, J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

B. Budget Amendment, Resolution #2014-4: Motion to approve Budget Amendment Resolution #2014-4 that includes 'housekeeping' items, M. Childers/ M. Curry, 5 Ayes, Motion Carried.

C. Grant Updates: prepared and presented by Lisa Potswald. There may be a grant available from WI DOT Rural Transportation that could help fund Windsled in October 2016.

D. Request for Proposals: Propane Tanks. Evaluation/ Acceptance: Proposals were for the acquisition and installation of 12 propane tanks at various Town building locations. Three proposals were received: A to Z Plumbing for \$45,121, Midland Services for \$27,100 plus Ferry and gas line for only 10 tanks, and La Pointe Gas Inc for \$25,200 with the Town to provide frost protection for footings. A to Z and Midland provided Hold Harmless agreements and Certificates of Insurance, Gene Nelson of La Pointe Gas stated that his is on file with the Town already. Some discussion on payments, if need to be made in 2014 or if payment could be made in 2015, with hopes that it can be paid in 2015 where 36,000 is in the budget. Other discussion on if the tanks had to be new, did not specify in the Request for Proposals and La Pointe Gas can get refurbished tanks. Motion to accept the proposal from La Pointe Gas, Inc. for the total of \$25,200, J. Patterson/ H. Ross, 3 Ayes (J. Patterson, H. Ross, M. Childers), 1 Opposed (M. Curry) and 1 Abstain (Greg Nelson), Motion Carried.

E. Contract for Propane Delivery and Possible Needed Fills: The agreement signed by Gene Nelson of La Pointe Gas was never accepted and signed by the Town because one of the clauses had been crossed out by La Pointe Gas, and the Town's Attorney informed that there is no contract in place for propane supply. Gene Nelson of La Pointe Gas walked out of the meeting upon this news. Some of the Town's tanks are running low and Foreman Kristian Larsen needs direction as how to move forward in getting propane fills. Town Board directs K. Larsen to call the different vendors to see who has the best price, and fill the tanks.

F. Discussion, consideration and scheduling of meeting with County Administrator and representatives of Finance and the Finance Committee regarding Exemption: The Town Board members would like to meet with the County Administrator and the finance committee to discuss the Property Tax Exemption, possibly on December 2, 2014 in the afternoon.

H. Temporary Agreement with Evan Erickson for Access to Winter Transportation Building: Annual agreement between the Town of La Pointe and Evan Erickson to cross Erickson's property to gain access to the Winter Transportation Building. Motion to approve the Temporary Agreement, H. Ross/ M. Curry, 5 Ayes, Motion Carried.

I. End of 2014 Budget and 2015 Budget: Review and Discussion: after the removal of the EMS building roof repair in 2015 things are looking balanced and still contains a contingency fund of \$20,000. There was also discussion on the Length of Service program for the Fire Department that has not been put into the budget yet: it would be about \$19,335 that will need to be put in. More discussion at the Special Town Board Meeting November 12, 2014.

VI. Vouchers: Motion to approve vouchers in the amount of \$13,811.27 (presented vouchers were \$14,080.27, one voucher for the Fire Department was without receipt so was left out for clarification), J. Patterson/ H. Ross, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims in the amount of \$175,138.33 and \$1,267.33 for the Library, J. Patterson/ H. Ross, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to accept the Treasurer's Cash Summary Report as of October 31, 2014 showing a total of \$800,996.21 and an available checking account balance of \$216,467.14, J. Patterson/ H. Ross, 5 Ayes, Motion Carried.

IX. Minutes

A. Special Town Board Meeting, October 16, 2014: Motion to approve minutes as submitted, M. Curry/ M. Childers, 4 Ayes, 1 Abstain (Greg Nelson was absent), Motion Carried.

B. Public Hearing, Big Arn's Road, October 21, 2014: Motion to approve minutes as amended (addition of the word 'for'), M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

C. Special Town Board Meeting, Budget, October 22, 2014: Motion to approve minutes as submitted with a typo change, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

D. Special Town Board Meeting, Budget, October 23, 2014: Motion to approve minutes as submitted, M. Curry/ H. Ross, 4 Ayes, 1 Abstain (H. Ross was absent), Motion Carried.

E. Regular Town Board Meeting, October 28, 2014: Motion to approve minutes as submitted, M. Curry/ M. Childers, 5 Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: Motion to place report dated 11/5/14 on file, H. Ross/ M. Childers, 5 Ayes, Motion Carried.

XI. Emergency Services

A. Fire Chief's Report: Report dated 10/8/14 to 11/11/14 placed on file by Unanimous Consent.

XII. Public Comment B:** Chairman Nelson left the room.

Paul Brummer continued to read his letter regarding Chairman Nelson's Zoning Board of Appeals case on splitting a lot that would create lots with the unnecessary road frontage. Chairman Nelson returned.

XIII. Lawsuits & Legal Issues: Nothing at this time.

XIV. New Agenda Items for Future Meetings: Nothing at this time.

XV. Adjourn at 7:30pm, M. Curry/ J. Patterson, 4 Ayes (H. Ross out of room), Motion Carried.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted, M. Montagne, 11-25-14